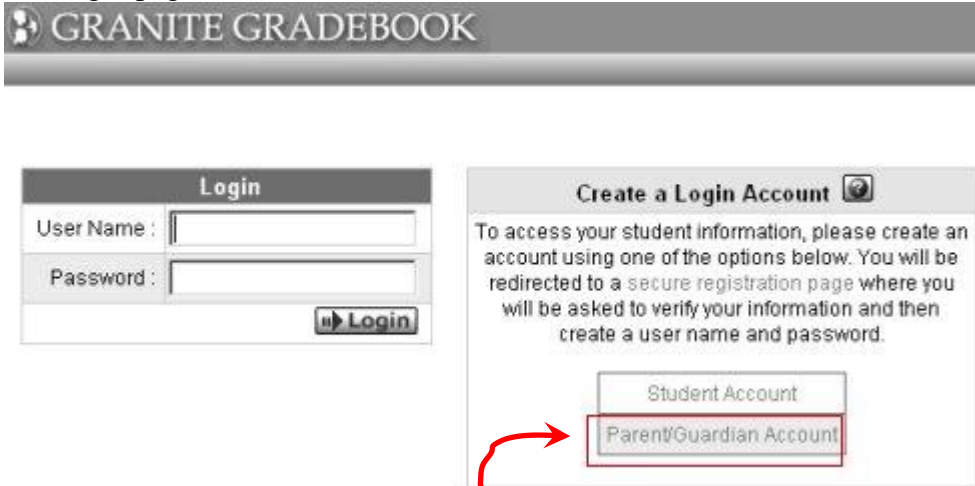


Creating a Parent/Guardian Account in GradeBook

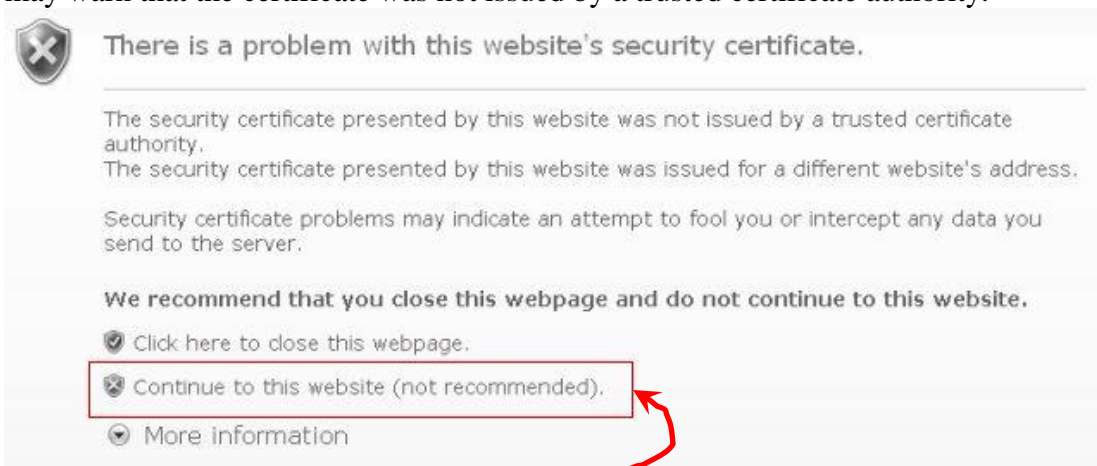
Parents who have children currently enrolled in Granite School District can access their children's grades and attendance online by creating a login account for the Granite GradeBook system.

1. Go to the Granite GradeBook web site, <http://gb.granite.k12.ut.us/gb/>
2. The login page will load:

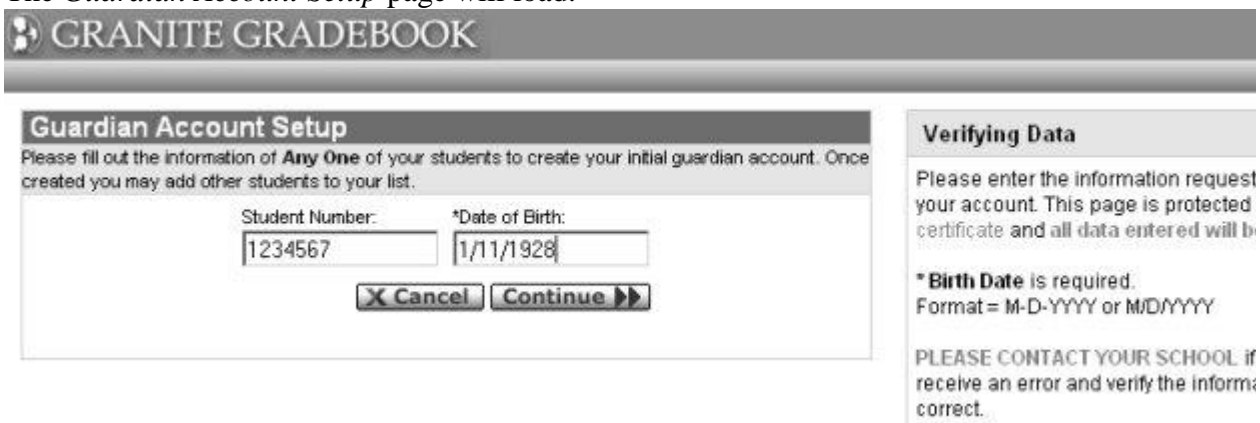


Click on **Parent/Guardian Account**.

3. There may be a delay while your web browser waits for a security certificate that will be used to encrypt your information on the next screen. Internet Explorer 7, once it receives the certificate, may warn that the certificate was not issued by a trusted certificate authority.



4. Select **Continue to this website (not recommended)**.
5. The *Guardian Account Setup* page will load.



Enter your child's student number and birth date. You can find the student number on any report card, or contact the school. The birth date must be in the format of M-D-YYYY. For example, 12-31-2007 or 12/31/2007. You must include all four digits on the year. Click **Continue**.

6. The *Create Guardian Account* page will load.

Create Guardian Account

First Name :	Mickey
Last Name :	Mouse
User Name :	mmouse
Password :	••••••
Confirm Password :	••••••

Instructions

- User names must be unique, if you select one that has been taken you will have to choose a different one.
- Select a user name and password that you will be remember, but will be secure enough to protect your account.
- User Name Rules: A-Z, a-z, 0-9 characters only. Must contain AT LEAST 3 characters. No Spaces or other special characters.
- Password Rules: A-Z, a-z, 0-9 characters only. Must contain AT LEAST 3 characters. No Spaces or other special characters. Passwords are CASE SENSITIVE.

- Enter your first and last names.
- In the **User Name** box, enter what you would like your username to be. If the username has already been taken then you will be prompted to choose a new username.
- Enter a password in both the **Password** and **Confirm Password** boxes.
- Please make sure you can remember your username and password. If you forget your password you will need to create a new Parent/Guardian account.
- Click **Continue**.

7. If your account was created successfully then you will be taken to the *Student List* page.

GRANITE GRADEBOOK

Student List Options Help Logout User: Mickey Mouse Type: Guardian

Name	Student #
HARLA SMITH	100000

Click on a student's name to view their information.

Key

	Display student information.
	Remove the student from your list. This does not delete any student information.

Click on your child's name in the *Student List* to view grade and attendance information. If you have other children currently enrolled in Granite School District, you can add them to your account by clicking on **Add New**.